

Columbia Grammar & Preparatory School

5 West 93rd Street, New York, New York 10025
(212) 749-6200 Fax: (212) 865-4278

INSTRUCTIONS FOR DONATING STOCK

If your broker or bank holds your stock, it can be transferred directly to CGPS.

Please complete this form and send to First Republic Securities and to Mirona Lazar at Columbia Grammar and Preparatory School.

All transactions made on behalf of CGPS are commission free. Thank you for your support!

NOTICE OF DTC STOCK TRANSFER

Account Manager: Jonathan M. Mazzeo
First Republic Securities

First Republic Bank
1230 Avenue of the Americas
New York, NY 10020
Tel: (212) 259-4049 (212) 259-5030
Fax: (212) 506-7815
E-mail: **Jonathan M. Mazzeo** jmazzeo@firstrepublic.com or
Dinh Truong dtruong@firstrepublic.com

Account Title: Columbia Grammar and Preparatory School
Account #: 33L030930
DTC #: 0443
School Tax ID#: 13-0590970

Name of Stock: _____ Number of Shares: _____

Name of Broker: _____ Phone Number: _____

Delivering Broker's DTC # _____ Date of Transfer: _____

Name of Donor: _____

Address: _____

Email: _____

Telephone Numbers: Day: _____ Evening: _____

In order to receive credit for your gift, please notify:

Mirona Lazar, Interim Advancement Associate
Columbia Grammar & Preparatory School
Tel: (212) 749-6200, ext. 220
E-mail: mlazar@cgps.org